



KARNATAKA GOVERNMENT

Department Of School Education, K.R Circle, Nrupatunga Road, Bengaluru-
560061

Applications are invited for the following posts for a period of 3 years extendable by 2 years with periodic performance reviews, on temporary basis in the office of Commissioner, Department of School education, and Samagra Shikshana Karnataka, Nrupathunga Road, Bengaluru- 560001

Infrastructure Specialist:

The Infrastructure Specialist will play a critical role in overseeing and managing infrastructure- related aspects of government projects within the Project Management Unit. The primary focus of this role is to ensure the efficient planning, execution, and maintenance of infrastructure elements

Key Responsibilities

1. Collaborate with project stakeholders at the district and state levels to develop infrastructure plans and strategies that align with project objectives and local regulations.
2. Monitor and supervise the construction phase, ensuring compliance with project plans, safety regulations, and timelines. 3. Implement quality control measures to maintain the integrity and durability of infrastructure components.
4. Work with the different stakeholders to manage budget allocations and expenditures related to infrastructure.
5. Identify potential risks and develop mitigation strategies for infrastructure-related challenges.
6. Prepare regular reports on the progress of infrastructure projects, including status updates, issues, and recommendations for improvement.

Qualifications and other requirements

- Bachelor's degree in civil engineering, Architecture, or a related field (Master's degree preferred).
- Proven experience in infrastructure management, with a minimum of 5 years in a similar role. Experience in managing infrastructure projects, preferably within educational settings
- Strong knowledge of government regulations, policies, and procedures related to infrastructure projects.
- Proficiency in project management software and other tools.
- Excellent communication and interpersonal skills for effective collaboration with multidisciplinary teams and stakeholders. Proficiency in Kannada (Read, write and speak) is a must
- Strong problem-solving abilities and a keen eye for detail.
- Familiarity with environmental and sustainability standards in infrastructure development
- PMP or other relevant certifications are a plus.

Educational Initiatives Specialist:

The Educational specialist is responsible for designing, implementing, and monitoring educational programs and initiatives that aim to improve the quality of education in government schools in the four districts. The Educational Specialist will work with various stakeholders, including teachers, school administrators, government officials, and community members, to achieve the project's objectives

Key Responsibilities

1. Collaborate with the stakeholders to work on the identified areas to develop a district-wide comprehensive plan to improve the quality of learning and community engagement in government schools.
2. Design programs to align with current educational standards and best practices.
3. Teacher Training and Capacity Building

- Organize and facilitate teacher training sessions to improve their skills, knowledge, and classroom management techniques.
- Create professional development opportunities to support ongoing teacher growth in partnership with the DSERT and SSK.
- Work on designing a school Leadership Training for the Headteachers of the school.
- Empanel and engage different civil society organisations who can guide teachers on effective teaching methodologies and instructional strategies.

4. Assessment and Monitoring

- Work with the KSEEB to design assessment tools and methods to measure student performance and the impact of educational interventions.
- Regularly monitor and evaluate the progress of educational programs, making data- driven recommendations for adjustments as necessary.

5. Community Engagement:

- Work with Rural Development and Panchayati Raj and other community-based organisations to design interventions that foster positive relationships with local communities to garner support and involvement in educational initiatives.
- Coordinate community outreach and involvement in school improvement projects.

6. Reporting and Documentation

- Prepare and submit regular progress reports to project management, government authorities, and funding organisations.
- Maintain detailed records of educational initiatives, activities, and outcomes.

Qualifications and other requirements

- Master's degree in education or a related field and/or experience of working in the education sector for a minimum of 3 years in varying capacities. Experience in program design, implementation and management is a must. M&E as a major or minor /elective in master's degree will be preferred. Should be well versed with the various aspects of education including policies, best practices, factors that play a critical role on the quality of education and experience of working with government sector

- Work Experience in social sector or impact organisations for minimum of 3 years and a field experience of working in rural/tribal areas will be preferred.
- Previous experience in education, curriculum development, and program management.
- Strong understanding of government school systems and their challenges.
- Excellent communication and interpersonal skills.
- Proficiency in data analysis and reporting .
- Familiarity with project management principles is a plus.

Program Manager - Monitoring and Evaluation:

The Project Manager in Monitoring and Evaluation will design, implement, and manage the M&E framework for education projects, ensure they align with the project's objectives, and facilitate data- driven decision-making. The Project Manager will work collaboratively with various stakeholders to monitor progress, evaluate outcomes, and recommend strategies for continuous improvement.

Key Responsibilities

1. M&E Framework Development: Design and develop the M&E framework and tools for government projects, ensuring alignment with project goals and indicators.
2. Data Collection and Analysis: Oversee data collection from various sources, including surveys, interviews, and school records-Analyse data to assess project performance and identify trends, challenges, and successes.
3. Reporting: Prepare regular and ad-hoc reports on project progress, impact, and compliance with established standards. Share findings with relevant stakeholders.
4. Impact Evaluation: Conduct impact assessments to measure interventions' effectiveness and impact on educational outcomes. Identify areas for improvement based on evaluation results.
5. Capacity Building: Build the capacity of project staff, partners, and government school personnel in M&E techniques and practices.

6. Stakeholder Engagement Collaborate with government officials, educators, community members, and other stakeholders to gather input, share findings, and ensure their engagement in the improvement process.
7. Continuous Improvement: Recommend programmatic changes, adjustments, and innovations based on M&E findings to enhance the quality of government schools.
8. Compliance: Ensure all M&E activities adhere to relevant legal and project guidelines.

Qualifications and other requirements

- 5 to 10 years of rich work experience, and with excellent academic and professional track records.
- Self-initiated and ability to work independently and as part of a team. Strong problem-solving and analytical abilities.
- A regular post-graduate degree (e.g., M.B.A, M.Sc., M. A, Mcom, PGDM/PGP) or a professional degree (e.g., B. Tech, B.E, CA) or any other degree in Social sciences or public policy
- Proven experience in monitoring and evaluation of education projects, preferably in a government school context.
- Strong knowledge of M&E methodologies, tools, and data analysis techniques. Proficiency in data analysis software (e.g., Excel, SPSS, STATA) and M&E software.
- Knowledge of the education sector, government school systems, and related policies.
- Strong commitment to quality and a data-driven approach to decision-making.

Others:

- All candidates for all three positions are expected to have proficiency in Kannada (Read, Write, and speak Fluently)
- Each position requires strong communication skills, the ability to work collaboratively with various stakeholders, and a commitment to enhancing public education.
- The specific requirements and job description can be adjusted/changed based on the local context, regulatory environment, and specific goals of the project.

- The maximum age for applying is 45 years for the above position.
- Interested candidates are invited to submit their resumes and cover letters detailing their qualifications, experience, and how they can contribute to improving government schools.
Please send applications to [Email Address] by [Application Deadline].
- We thank all applicants for their interest, but only those selected for an interview will be contacted.

Duration of engagement -A tenure of 3 years extendable by 2 years with periodic performance reviews.

Primary Location- Bengaluru, Karnataka, with travel across the 4 districts when required.

Salary (Per Month) -Rs. 1,00,000 per month, including taxes for the period, with an eight per cent increase annually if found satisfactory.

There is a probationary period of three months post which, subject to satisfactory performance, the members are confirmed. The probationary period may be extended if necessary. However, successful completion of the period does not confer any right on any candidate for any engagement or employment with the Government of Karnataka.

Selection Process

The following recruitment process is designed to assess the candidate's written/verbal communication, analytical/research ability, and interpersonal skills.

- First Shortlist based on CV and Cover Letter.
- Second Shortlist based on policy brief and presentation on an assignment.
- Final selection based on an in-person interview with CPI/ SPD Samagra Shikshana, Karnataka.
- Interested candidates should submit a cover letter, including 2-3 paragraphs on how the job aligns with their long-term profession and aspirations and a resume via e-mail with the Subject line - CEPMIZ PMU